



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION
LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://ceo.lacounty.gov>

April 1, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC HEALTH: ACCEPTANCE OF NOTICE OF
COOPERATIVE AGREEMENT FROM THE CENTERS FOR DISEASE CONTROL
AND PREVENTION AND AN APPROPRIATION ADJUSTMENT
(ALL SUPERVISORIAL DISTRICTS)
(4 VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and instruct the Director of the Department of Public Health (DPH), or his designee to accept and execute the attached Notice of Cooperative Agreement (NCA) Number 1U62PS000975-01 (Exhibit I) from the Centers for Disease Control and Prevention (CDC), to support the National Human Immunodeficiency Virus (HIV) Behavioral Surveillance—Los Angeles Project, in the amount of \$408,097 for Calendar Year (CY) 2008.
2. Delegate authority to the Director of DPH, or his designee, to accept and execute subsequent NCAs similar to NCA 1U62PS000975-01 from CDC, to support the National HIV Behavioral Surveillance—Los Angeles Project for CYs 2009 and 2010, contingent upon the availability of CDC funds and subject to review and approval by County Counsel and the Chief Executive Office and notification to the Board offices.
3. Delegate authority to the Director of DPH, or his designee, to accept and execute amendments to the CY 2008, 2009, and 2010 NCA's to accept rollover funds and/or to increase or decrease funding up to 25 percent of each CY's base award, subject to review and approval by County Counsel and the Chief Executive Office and notification to the Board offices.

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

4. Approve the Request for Appropriation Adjustment (Exhibit II) for \$134,000 for Fiscal Year (FY) 2007-08. The Appropriation Adjustment will increase DPH's budgeted services and supplies (S&S) appropriation and is 100 percent offset by NCA Number 1U62PS000975-01. This will support the National HIV Behavioral Surveillance-Los Angeles Project.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will allow DPH to accept funding support from the CDC to assist in monitoring the prevalence of HIV risk behaviors, HIV infection, and the use of HIV prevention programs among populations at increased risk for HIV. Specifically, DPH's HIV Epidemiology Program will be able to continue HIV behavioral surveillance activities for CYs 2008 through 2010. Activities involve cross-sectional surveys of men who have sex with men (MSM), injection drug users (IDU), and heterosexuals (HET) at risk for HIV infection. The collected behavioral surveillance data will be used to inform local HIV prevention planning and contribute to a national behavioral surveillance database. The overall goal of this project is to maintain an HIV behavioral surveillance system for monitoring long-term trends in HIV risk behaviors among high-risk populations in Los Angeles County.

FISCAL IMPACT/FINANCING

The total amount of funding provided for CY 2008 is \$408,097.

The Appropriation Adjustment in the amount of \$134,000 will increase DPH's FY 2007-08 budgeted S&S appropriation and is 100 percent offset by NCA Number 1U62PS000975-01.

There is no net County cost associated with this action.

The remaining \$274,097 in CDC funds will be requested in the FY 2008-09 budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Since 2004, your Board has approved and DPH has accepted financial assistance from CDC to support the National HIV Surveillance program, as a part of the HIV/Acquired Immune Deficiency Syndrome (AIDS) Surveillance Grant, U62CCU923576.

Honorable Board of Supervisors
April 1, 2008
Page 3

On December 21, 2007, CDC notified DPH's HIV Epidemiology Program that it had been awarded funding to monitor the prevalence of HIV risk behaviors, HIV infection, and the use of HIV prevention programs among populations at increased risk for HIV.

Attachment A is the Grant Management Statement for grants exceeding \$100,000. County Counsel has approved Exhibit I as to form. Exhibit II is the Appropriation Adjustment.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

These grant funds will allow DPH's HIV Epidemiology Program to continue services for the National HIV Behavioral Surveillance-Los Angeles Project.

CONCLUSION

When approved, DPH requires four signed copies of your Board's action.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:SRH:SAS
MLM:RFM:bjs

Attachments (3)

c: County Counsel
Director and Health Officer, Department of Public Health

040108_DPH_CDC

Los Angeles County Chief Executive Office
Grant Management Statement for Grants Exceeding \$100,000

Department: **Public Health**

Grant Project Title and Description:

Description: NATIONAL HIV BEHAVIORAL SURVEILLANCE – LOS ANGELES grant funds will provide for monitoring the prevalence of HIV risk behaviors, HIV infection, and the use of HIV prevention programs among populations at risk for HIV.

Funding Agency: CDC	Program (Fed. Grant #/State Bill or Code #) Agreement No. 1U62PS000975-01	Grant Acceptance Deadline ASAP
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Total Amount of Grant Funding: \$408,097	County Match Requirements	N/A
Grant Period: Calendar Year Begin Date: 1/1/2008 End Date: 12/31/2008		
Number of Personnel Hired Under this Grant:	Full Time 0	Part Time 04

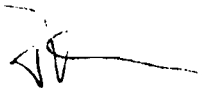
Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant-funded program?	Yes <input checked="" type="checkbox"/>	No
Will all personnel hired for this program be placed on temporary ("N") items?	Yes <input checked="" type="checkbox"/>	No
Is the County obligated to continue this program after the grant expires	Yes	No <input checked="" type="checkbox"/>
If the County is not obligated to continue this program after the grant expires, the Department will:		
a). Absorb the program cost without reducing other services	Yes	No <input checked="" type="checkbox"/>
b). Identify other revenue sources:	Yes <input checked="" type="checkbox"/>	No
c). Eliminate or reduce, as appropriate, positions/program costs funded by this grant.	Yes <input checked="" type="checkbox"/>	No

Impact of additional personnel on existing space: **Not applicable**

Other requirements not mentioned above: **None**

Department Head Signature



Date **2-12-08**



COOPERATIVE AGREEMENTS
Department of Health and Human Services
Centers for Disease Control
NATIONAL CENTER FOR HIV, VIRAL HEPATITIS, STDS AND TB PREVENTION

Notice of Award

Issue Date: 03/13/2008



Grant Number: 1U62PS000975-01 REVISED

Principal Investigator(s):
TRISTA A BINGHAM, PHD

Project Title: NATIONAL HIV BEHAVIORAL SURVEILLANCE - LOS ANGELES
LOS ANGELES DEPARTMENT OF PUBLIC HEALTH

600 S. COMMONWEALTH AVE
SUITE 1920
LOS ANGELES, CA 90005

Budget Period: 01/01/2008 – 12/31/2008

Project Period: 01/01/2008 – 12/31/2010

Dear Business Official:

The Centers for Disease Control hereby revises this award (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to LOS ANGELES DEPARTMENT OF PUBLIC HEALTH in support of the above referenced project. This award is pursuant to the authority of 307,317K2 PHSA, 42USC241, 247BK2, PL108 and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact the individual(s) referenced in Section IV.

Sincerely yours,

Merlin Williams
Grants Management Officer
Centers for Disease Control

Additional information follows

SECTION I – AWARD DATA – 1U62PS000975-01 REVISED**Award Calculation (U.S. Dollars)**

Salaries and Wages	\$83,998
Fringe Benefits	\$40,454
Personnel Costs (Subtotal)	\$124,452
Consortium/Contractual Cost	\$268,290

Federal Direct Costs	\$392,742
Federal F&A Costs	\$15,355
Approved Budget	\$408,097
Federal Share	\$408,097
TOTAL FEDERAL AWARD AMOUNT	\$408,097

AMOUNT OF THIS ACTION (FEDERAL SHARE) \$0

Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

02 \$408,097
03 \$408,097

Fiscal Information:

CFDA Number: 93.940
EIN: 1956000927A1
Document Number: UPS000975A

IC	CAN	2008	2009	2010
PS	9213036	\$408,097	\$408,097	\$408,097

SUMMARY TOTALS FOR ALL YEARS		
YR	THIS AWARD	CUMULATIVE TOTALS
1	\$408,097	\$408,097
2	\$408,097	\$408,097
3	\$408,097	\$408,097

Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project

CDC Administrative Data:
PCC: / OC: 4151

SECTION II – PAYMENT/HOTLINE INFORMATION – 1U62PS000975-01 REVISED

For payment information see Payment Information section in Additional Terms and Conditions.

INSPECTOR GENERAL: The HHS Office Inspector General (OIG) maintains a toll-free number (1-800-HHS-TIPS [1-800-447-8477]) for receiving information concerning fraud, waste or abuse under grants and cooperative agreements. Information also may be submitted by e-mail to hhstips@oig.hhs.gov or by mail to Office of the Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington DC 20201. Such reports are treated as sensitive material and submitters may decline to give their names if they choose to remain anonymous. This note replaces the Inspector General contact information cited in previous notice of award.

SECTION III – TERMS AND CONDITIONS – 1U62PS000975-01 REVISED

This award is based on the application submitted to, and as approved by, CDC on the above-titled project and is subject to the terms and conditions incorporated either directly or by reference in the following:

- a. The grant program legislation and program regulation cited in this Notice of Award.
- b. The restrictions on the expenditure of federal funds in appropriations acts to the extent those restrictions are pertinent to the award.
- c. 45 CFR Part 74 or 45 CFR Part 92 as applicable.
- d. The HS Grants Policy Statement, including addenda in effect as of the beginning date of the budget period.
- e. This award notice, INCLUDING THE TERMS AND CONDITIONS CITED BELOW.

Treatment of Program Income:
Additional Costs

SECTION IV – PS Special Terms and Conditions – 1U62PS000975-01 REVISED

Funding Opportunity Announcement Number (FOA): PS08-001
Award Number: U62PS000975-01 Revised (1)
Approval List Number: CM020Q08

TERMS AND CONDITIONS

NOTE 1. The purpose of this amendment (1) is to correct organization's name to reflect as Los Angeles Department of Public Health.

NOTE 2. Technical Review Response dated February 4, 2008 has been reviewed and approved.

NOTE 3. All the other terms and conditions issued with the original award remain in effect throughout the budget period unless otherwise changed, in writing, by the Grants Management Officer.

Funding Opportunity Announcement Number (FOA): PS08-001
Award Number: U62PS000975-01
Approval List Number: C0037R08

ADDITIONAL TERMS AND CONDITIONS OF THIS AWARD

Note 1. INCORPORATION: Funding Opportunity Announcement Number PS08-001 titled, Behavioral Surveillance as amended, additional requirements; the application dated September 14, 2007, the budget discussion between Douglas Frye and Trista Bingham and CDC (Merlin Williams and Laura Kearns), and revised budget dated November 28, 2007 are made a part of this award by reference.

Note 2: RESPONSE TO THE SUMMARY STATEMENT: Attached to this Notice of Award is a Summary Statement of the application. A response to the Recommendations and Weaknesses within the Summary Statement must be submitted to the Grants Management Specialist no later than February 1, 2008. Grantees are required to respond to issues raised by the Peer Review Panel except those related to the multisite protocol-- specifically those having to do with sampling methods, populations (and whether the sampling methods are appropriate for a given population), or the formative research methods.
Failure to respond to could result in enforcement actions, including withholding of funds or termination.

Note 3. APPROVED FUNDING: Total 12 month FY08 Budget \$408,097.

Note 4: HUMAN SUBJECTS NOTICE: Under governing regulations, federal funds administered by the Department of Health and Human Services shall not be expended for research involving human subjects, and individuals shall not be enrolled in such research, without prior approval by the Office for Human Research Protections (OHRP) of an assurance to comply with the requirements of 45 CFR 46 to protect human research subjects. Whenever an institution receives funding from a DHHS agency award to support such research, the awardee institution bears the ultimate responsibility for protecting human subjects under the award. This restriction applies to all performance sites engaged in human subject research, whether domestic, foreign, or international

without OHRP-approved assurances. Compliance for all performance sites must be ensured by the awardee.

a. IRB approval must be provided to the grants management specialist for the following research sites:

FWA00000071

b. NOTICE OF CDC INSTITUTIONAL REVIEW BOARD (IRB) APPROVAL: It has been determined that this requirement will involve participation by CDC investigators in the research activities; therefore, the CDC IRB is required to approve the protocol prior to beginning any tasks or using Federal funds that involve human subjects. Once the CDC IRB approval of the protocol is rendered, the Grants Management Officer will provide written notification removing the award restriction.

c. HUMAN SUBJECT FUNDING RESTRICTION. Research involving human subjects cannot begin until a copy of the IRB approval letter for each of the following institutions is submitted to the Grants Management Specialist. A funding restriction in the amount of \$102,024 has been placed on this award pending IRB approvals. Restrictions are specifically applied to the following budget categories:

Contractual Category, \$102,024 restricted amount.

Note 5. INDIRECT COSTS: Indirect costs are approved based on the Indirect Cost Rate Agreement dated May 25, 2007, which calculates indirect costs as follows: a Provisional is approved at a rate of 18.28% of the base which includes: Salaries and Wages. The effective dates of this indirect cost rate are from 05/25/07 until amended.

Note 6. PROGRAM INCOME: Any program income generated under this cooperative agreement will be used in accordance with the additional cost alternative. The disposition of program income must have written prior approval from the Grants Management Officer.

Additional Costs Alternative—Used for costs that are in addition to the allowable costs of the project for any purposes that further the objectives of the legislation under which the cooperative agreement was made. General program income subject to this alternative shall be reported on lines 10r and 10s, as appropriate, of the FSR (Long Form).

Note 7. REPORTING REQUIREMENTS:

a.) Annual Financial Status Report (FSR, SF 269 or SF 269A): The FSR for this budget period is due to the Grants Management Specialist by March 31, 2009. Reporting timeframe is January 1, 2008 through December 31, 2008. The FSR should only include those funds authorized and actually expended during the timeframe covered by the report. If the FSR is not finalized by the due date, an interim FSR must be submitted, marked not final, and an amount of unliquidated obligations should be annotated to reflect unpaid expenses. Electronic versions of the form can be downloaded into Adobe Acrobat and completed on-line by visiting:
<http://www.whitehouse.gov/omb/grants/sf269a.pdf>.

b.) Progress Reporting:

INTERIM PROGRESS REPORT (IPR): The IPR will serve as the non-competing continuation application and must be submitted via grants.gov. The IPR includes progress of the project and a detailed budget. The reporting timeframe is January 1, 2008 through June 30, 2008. A specific due date and guidance will be published on grants.gov at a later time.

Note: The CDC is required by the Department of Health and Human Services (HHS) to receive applications through www.Grants.gov. If you encounter any difficulties submitting your progress report through www.Grants.gov, please contact CDC's Technical Information Management Section at (770) 488-2700 prior to submission deadline.

ANNUAL PROGRESS REPORT (APR): The APR is due March 31, 2009. Additional guidance may be provided. Reporting timeframe is January 1, 2008 through December 31, 2008.

Note 8. HIV PROGRAM REVIEW PANEL REQUIREMENT: All written materials, audiovisual materials, pictorials, questionnaires, survey instruments, websites, educational curricula and other relevant program materials have to be reviewed and approved by an established program review

panel. A list of reviewed materials and approval dates must be submitted to the CDC Grants Management Specialist.

Note 9. CORRESPONDENCE: ALL correspondence (including emails and faxes) regarding this award must be dated, identified with the AWARD NUMBER as shown at the top left of this page, and include a point of contact (name, phone, fax, and email). All correspondence should be addressed to the Grants Management Specialist.

Note 10. PRIOR APPROVAL: All requests, which require prior approval, must bear the signature of an authorized official of the business office of the grantee organization as well as the principal investigator or program or project director named on this notice of award. The request must be postmarked no later than 120 days prior to the end date of the current budget period. Any requests received that reflect only one signature will be returned to the grantee unprocessed. Additionally, any requests involving funding issues must include an itemized budget and a narrative justification of the request.

Prior approval is required but is not limited to the following types of requests: 1) Use of unobligated funds from prior budget period (Carryover); 2) Lift funding restriction, withholding, or disallowance, 3) Redirection of funds, 4) Change in Contractor/Consultant; 5) Supplemental funds; 6) Response to Technical Review, or 7) Change in Key Personnel.

Note 11. KEY PERSONNEL: In accordance with 45 CFR Part 92, CDC recipients shall obtain prior approval from CDC for (1) Change in the project director or principal investigator or other key persons specified in the application or award document, and (2) the absence for more than three months, or a 25 percent reduction in time devoted to the project, by the approved project director or principal investigator.

Note 12. INVENTIONS: Acceptance of grant funds obligates recipients to comply with the standard patent rights clause in 37 CFR 401.14.

Note 13. PUBLICATIONS: Publications, journal articles, etc. produced under a CDC grant support project must bear an acknowledgment and disclaimer, as appropriate, such as:

This publication (journal article, etc.) was supported by the Cooperative Agreement Number above from The Centers for Disease Control and Prevention. Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the Centers for Disease Control and Prevention.

Note 14. CONFERENCE DISCLAIMER AND USE OF LOGOS:

Disclaimer: Where a conference is funded by a grant or cooperative agreement, a subgrant or a contract the recipient must include the following statement on conference materials, including promotional materials, agenda, and Internet sites:

Funding for this conference was made possible (in part) by the cooperative agreement award number above from the Centers for Disease Control and Prevention. The views expressed in written conference materials or publications and by speakers and moderators do not necessarily reflect the official policies of the Department of Health and Human Services; nor does mention of trade names, commercial practices, or organizations imply endorsement by the U.S. Government.

Logos: Neither the HHS nor the CDC logo may be displayed if such display would cause confusion as to the source of the conference or give the false appearance of Government endorsement. A non-federal entity's unauthorized use of the HHS name or logo is governed by U.S.C. 1320b-10, which prohibits the misuse of the HHS name and emblem in written communication. The appropriate use of the HHS logo is subject to the review and approval of the Office of the Assistant Secretary for Public Affairs (OASPA). Moreover, the Office of the Inspector General has authority to impose civil monetary penalties for violations (42 C.F.R. Part 1003). Neither the HHS nor the CDC logo can be used on conference materials, under a grant, cooperative agreement, contract or co-sponsorship agreement without the expressed, written consent of either the Project Officer or the Grants Management Officer. It is the responsibility of the grantee (or recipient of funds under a cooperative agreement) to request consent for the use of the logo in sufficient detail to assure a complete depiction and disclosure of all uses of the Government logos, and to assure that in all cases of the use of Government logos, the written consent of either the Project Officer or the Grants Management Officer has been received.

Note 15. EQUIPMENT AND PRODUCTS: To the greatest extent practicable, all equipment and products purchased with CDC funds should be American-made. CDC defines equipment as Tangible non-expendable personal property (including exempt property) charged directly to an award having a useful life of more than one year AND an acquisition cost of \$5,000 or more per unit. However, consistent with recipient policy, a lower threshold may be established. Please provide the information to the Grants Management Officer to establish a lower equipment threshold to reflect your organization's policy.

Note 16. ACKNOWLEDGMENT OF FEDERAL SUPPORT: When issuing statements, press releases, requests for proposals, bid solicitations and other documents describing projects or programs funded in whole or in part with Federal money, all awardees receiving Federal funds, including and not limited to State and local governments and recipients of Federal research grants, shall clearly state (1) the percentage of the total costs of the program or project which will be financed with Federal money, (2) the dollar amount of Federal funds for the project or program, and (3) percentage and dollar amount of the total costs of the project or program that will be financed by nongovernmental sources.

Note 17. INSPECTOR GENERAL: The HHS Office Inspector General (OIG) maintains a toll-free number (1-800-HHS-TIPS [1-800-447-8477]) for receiving information concerning fraud, waste or abuse under grants and cooperative agreements. Information also may be submitted by e-mail to hhtips@oig.hhs.gov or by mail to Office of the Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington DC 20201. Such reports are treated as sensitive material and submitters may decline to give their names if they choose to remain anonymous. This note replaces the Inspector General contact information cited in previous notice of award.

Note 18. PAYMENT INFORMATION:

Automatic Drawdown:

Payment under this award will be made available through the Department of Health and Human Services (HHS) Payment Management System (PMS). PMS is administered by the Division of Payment Management, Program Support Center, HHS. PMS will forward the DHHS Manual for Recipients Financed Under the Payment Management System (PMS), PMS-270 and PMS-272 forms.

A. PMS correspondence, mailed through the U.S. Postal Service, should be addressed as follows: Division of Payment Management, FMS/PSC/HHS, P.O. Box 6021, Rockville, MD 20852.

B. If a carrier other than the U.S. Postal Service is used, such as United Parcel Service, Federal Express, or other commercial service, the correspondence should be addressed as follows: Division of Payment Management, FMS/PSC/HHS, Rockwall Building #1, Suite 700, 11400 Rockville Pike, Rockville, MD 20852.

To expedite your first payment from this award, attach a copy of the Notice of Grant/Cooperative Agreement to your payment request form.

For more information and to obtain your agency's point of contact at the Payment Management System, visit the following website:

http://www.dpm.psc.gov/contacts/dpm/dpm.aspx?cms_branchevent=/contacts/dpm/univ_nonprofit/univ_nonprofit.object

Note 19. AUDIT REQUIREMENT: An organization that expends \$500,000 or more in a year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of OMB Circular A-133, Audit of States, Local Governments, and Non-Profit Organizations. The audit must be completed along with a data collection form, and the reporting package shall be submitted within the earlier of 30 days after receipt of the auditors report(s), or nine months after the end of the audit period. The audit report must be sent to: Federal Audit Clearing House, Bureau of the Census, 1201 East 10th Street, Jeffersonville, IN 47132. Should you have questions regarding the submission or processing of your Single Audit Package, contact the Federal Audit Clearinghouse at: (301) 763-1551, (800) 253-0696 or email: govs.fac@census.gov

The grantee is to ensure that the sub-recipients receiving CDC funds also meet these requirements (if total Federal grant or cooperative agreement funds received exceed \$500,000). The grantee must also ensure that appropriate corrective action is taken within six months after receipt of the sub-recipient audit report in instances of non-compliance with Federal law and regulations. The

grantee is to consider whether sub-recipient audits necessitate adjustment of the grantees own accounting records. If a sub-recipient is not required to have a program-specific audit, the Grantee is still required to perform adequate monitoring of sub-recipient activities. The grantee is to require each sub-recipient to permit independent auditors to have access to the sub-recipients records and financial statements. The grantee should include this requirement in all sub-recipient contracts.

Note 20. CDC CONTACT NAMES:

Business and Grants Policy Contact

Ms. Merlin J. Williams, Grants Management Officer
Centers for Disease Control, PGO, Branch 1
2920 Brandywine Road, Mail Stop E-15
Atlanta, GA 30341-4146
Telephone: (404) 639-8052
Fax: (404) 639-8095
Email: MQW6@cdc.gov

Programmatic and Technical Contact

Laura Kearns, Public Health Advisor
Centers for Disease Control and Prevention
Division HIV/AIDS Prevention
1600 Clifton Road., NE, MS E-46
Atlanta, GA 30333 Telephone: (404)639-8613

Fax: (404) 639-8640
Email: L XK4@cdc.gov

STAFF CONTACTS

Grants Management Specialist: Merlin Williams
Center for Disease Control and Prevention (CDC)
Procurement and Grants Office
2920 Brandywine Road, MS E-15
Atlanta, GA 30341
Phone: (404) 639-8052 **Fax:** (404) 639-8095

Grants Management Officer: Merlin Williams
Center for Disease Control and Prevention (CDC)
Procurement and Grants Office
2920 Brandywine Road, MS E-15
Atlanta, GA 30341
Phone: (404) 639-8052 **Fax:** (404) 639-8095

SPREADSHEET SUMMARY

GRANT NUMBER: 1U62PS000975-01 REVISED

INSTITUTION: LOS ANGELES COUNTY PUBLIC HEALTH DEPT

<i>Budget</i>	<i>Year 1</i>	<i>Year 2</i>	<i>Year 3</i>
Salaries and Wages	\$83,998		
Fringe Benefits	\$40,454		
Personnel Costs	\$124,452		
(Subtotal)			
Consortium/Contractual Cost	\$268,290		
TOTAL FEDERAL DC	\$392,742	\$408,097	\$408,097
TOTAL FEDERAL F&A	\$15,355		
TOTAL COST	\$408,097	\$408,097	\$408,097

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT
DEPARTMENT OF PUBLIC HEALTH

DEPT'S. NO. 295March 17, 2008

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR
FISCAL YEAR 2007/08
4-VOTE

SOURCES:**USES:**

✓ Department of Public Health		✓ Department of Public Health	
✓ A01 - PH - 90 - 9031 - 23450		✓ A01 - PH - 2000 - 23450	
✓ Federal Grants	\$ 134,000	✓ Services & Supplies	134,000
✓ Increase Revenue		✓ Increase Appropriation	
 Total	<u>\$ 134,000</u>	 Total	<u>\$ 134,000</u>

JUSTIFICATION

This appropriation adjustment is requested to fund services & supplies for the HIV Epidemiology program for the period of January 1, 2008 through June 30, 2008. Funding is provided with CDC award 1U62PS000975-01 to support the National HIV Behavioral Surveillance-Los Angeles Project. There is no Net County Cost.

CHIEF ADMINISTRATIVE OFFICER'S REPORT

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

Leticia S. Moisa
Leticia S. Moisa
DPH, Acting Finance Manager PHS

18

APR 01 2008

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

REFERRED TO THE CHIEF
ADMINISTRATIVE OFFICER FOR

ACTION

APPROVED AS REQUESTED

AS REVISED

✓ RECOMMENDATION

19 March 2008

CHIEF ADMINISTRATIVE OFFICER

AUDITOR-CONTROLLER

BY

APPROVED (AS REVISED):
BOARD OF SUPERVISORS

20

NO. 169

Mike Long
MAR 17 20 08

BY

DEPUTY COUNTY CLERK

#18

APR 01 2008